

## 1. EXCESS WEIGHT & SPECIAL BAGGAGE

### 1.1 General information

On our flights your baggage will usually travel in the cabin and in the hold of the aircraft. Cabin baggage (carry-on baggage, hand luggage) should contain items you will need during the flight, whereas larger suitcases and other items are carried as checked baggage in the hold of the aircraft. Specific regulations and fees may apply to special baggage, which includes various sporting equipment, musical instruments and pets, among others.

### 1.2 Cabin baggage

- For safety and convenience of you and other passengers, each passenger (except infants) is allowed 1 piece of hand baggage with a 5 kg weight limit. Hand baggage must be stowed under the seat in front of you or in the locker above passenger seat. The overall dimensions of hand baggage may not exceed 56x45x25 cm. In addition to the allowances, passengers may carry onboard a lady's purse, reading material for the flight, a small camera or binoculars, infant's carrying basket, baby food for the flight, an overcoat, an umbrella, a walking stick.
- When departing from EU-country, Iceland, Norway or Switzerland, each passenger may carry liquids as carry-on baggage, provided that the liquids are packed in containers not exceeding 100 ml in size and all containers fit into one plastic bag of a maximum size of one liter. The bag must be transparent and re-sealable.
- For security reasons sharp objects, such as knives, scissors, corkscrews, knitting needles, tweezers, golf clubs or skates must not be packed in your carry-on baggage.

### 1.3 Checked baggage

- Checked baggage is left at the check-in desk to be carried by the airline. The passenger's identity is checked at the check-in desk and at the gate, baggage is tagged with name tags.
- Checked baggage is loaded in the aircraft cargo compartment and is transported on the same aircraft as the passenger. Only properly closed, zipped and locked suitcases or other pieces of baggage are accepted for carriage.
- Other articles, like sporting equipment or live animals in appropriate containers can be accepted for carriage with airline's approval.
- You must not include in your checked baggage fragile or perishable items or items having a special value, such as money, keys, medicines, medical documents, sunglasses, cameras, video cameras and other valuable electronic or technical equipment and their auxiliary parts, computers, personal electronic devices, telephones, cellular telephones, batteries of electronic equipment, jewelry, precious metals, precious and semi-precious stones, music instruments, securities, or other valuables, valuable pieces of art, business documents, passports and other identification documents, or samples.



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## 1.4 Baggage allowances

Baggage type	Weight & size restrictions	Unit restrictions	Remarks
Checked baggage	20 kg* maximum external dimensions are 158 cm (height + length + width)	Up to 2 units (combined weight applied)	The maximum weight of a single bag must not exceed 32 kg
Extra checked baggage for travelers with <u>infant</u> (children under 2 years without a reserved seat)	10 kg	1 unit	In addition 1 stroller allowed free of charge
Hand baggage	5 kg, max dimensions 56 x 45 x 25 cm	1 unit	In addition to the free hand baggage allowance passengers may carry: a lady's purse, an overcoat or blanket, reading material for the flight, infant's food for the flight, an umbrella, a walking stick, a pair of crutches and a collapsible wheelchair for disabled passengers

\* Exception – 18 kg for travels between Poland and BKK, TFS, AGA;  
15 kg for travel between Lithuania and BKK, TFS, AGA;

## 1.5 Excess Baggage – general

Passengers are allowed to check in certain amount of baggage, which is not charged. Baggage that exceeds this amount (weight, size, pieces) is called „excess baggage“ and has to be charged.

Possible solutions, when actual baggage data does not comply with the free allowance conditions for air transportation:

- The bag, which is too heavy / oversized, is transformed into few separate smaller / lighter bags.
- Baggage pooling procedure is used, when the weight / quantity may be distributed between the passengers, who show up at the check-in together, know each other and travel the same route.
- Passenger is directed to the ticketing desk to pay excess baggage charge.
- When passenger refuses to pay, we may refuse to accept the bag for transportation. Passenger may leave that bag in the airport storage or hand over to person seeing him off.

You may pre-pay for excess or special baggage at your travel agent. Please enquire your travel agent for more details.



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## 1.6 Excess and special baggage charges

Executed on 1<sup>st</sup> December 2011

Specification	Fee*
Excess baggage weight	25 LTL / 7 EUR / 10USD per kg
Special and sport equipment (archery, bicycles, fishing, golf, scuba diving, <b>snow ski and snowboard**</b> , water ski, surfboard, kite surfing, windsurfing,	140 LTL / 40 EUR / 55 USD per pcs

\* Fees to be applied for one way

\*\* Snow ski and snowboard included into free baggage allowance for travel to/from BGY and SZG

## 1.7 Prohibited items

Passengers are not permitted to carry the following items into security restricted areas and on board an aircraft:

- guns, firearms and other devices that discharge projectiles;
- stunning devices;
- objects with a sharp point or sharp edge;
- workmen's tools;
- blunt tools;
- explosives and incendiary substances and devices.

Rules for carriage of liquids, aerosols and gels:

- Passengers are allowed to carry only small amounts of liquids on themselves and/or in hand luggage. Liquids must be contained in separate containers not bigger than 100 mL. These containers must be packed into one plastic transparent bag no larger than 1 L, that can be re-sealed. (one bag per one passenger). Before the inspection liquids, aerosols and gels are removed from cabin baggage, and must be presented separately for inspection.
- There are no limitations to the quantities of liquids used during the trip for medical or special nutrition needs of passengers including baby food (passengers may be asked to prove that these products are necessary).

Passengers are not permitted to carry the following items in their checked in baggage carried on the aircraft cargo section:

Explosives and incendiary substances and devices capable of being used to cause serious injury or to pose a threat to the safety of aircraft, including:

- ammunition,
- blasting caps,
- detonators and fuses,
- mines, grenades and other explosive military stores,
- fireworks and other pyrotechnics,
- smoke-generating canisters and smoke-generating cartridges,



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- dynamite, gunpowder and plastic explosives.

Aviation safety officers may deny the entry to a passenger carrying a suspicious-looking item to the security restricted areas and (or) on board an aircraft, or refuse to carry such an article in the checked in baggage.

The detailed list of prohibited items and their conditions of carriage are presented in the Commission Regulation (EU) No. 185/2010 Appendix 4-C and Appendix 5-B.

If you are not sure of the rules for transportation of prohibited or restricted items, please contact our customer service department

## 1.8 Handling of PETS

Small Planet Airlines accepts the following types of animals transported as baggage:

- PETC – pet in cabin – animal (dog or cat) in the container with maximum size 48x32x29cm and total weight (animal + container) not exceeding 8 kg. Max 3 PETC for the flight.
- Escort dog for passenger with impaired vision/hearing travelling in the cabin; no weight restrictions apply.
- Passengers with PETC and escort dogs may be subject to certain seating restrictions. PETC container may be placed only on the floor.
- Please contact Small Planet Airlines or your travel agent about PETC or escort dogs before purchasing your travel package. Animal transportation may be subject to additional fees.

## 1.9 Special Equipment

Baggage items classified as special equipment may be accepted as baggage provided they are handled according to special routines as underneath. All equipment is subject to fee-per-unit. Small Planet Airlines may refuse to carry special equipment that is not properly packed.

<b>Archery Equipment</b>	
<b>Definition:</b>	One bow and arrows.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Standard bow and arrow case.

<b>Bicycles</b>	
<b>Definition:</b>	1 bicycle, single seat touring or racing, non-motorized.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Handlebar must be turned lengthways, pedals must be removed, and bicycle must be packed in a special bag or a cardboard box.



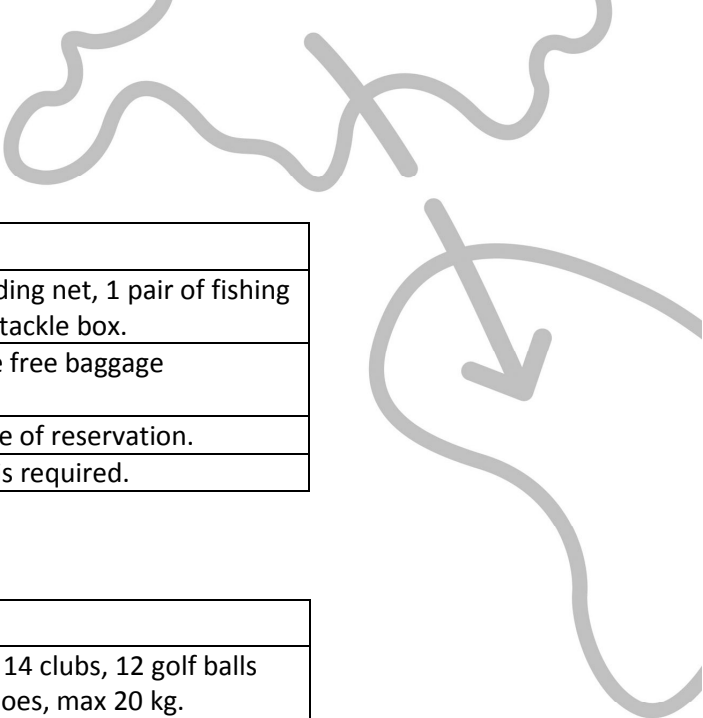
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<b>Fishing Equipment</b>	
<b>Definition:</b>	2 rods, 1 reel, 1 landing net, 1 pair of fishing boots and 1 fishing tackle box.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Suitable packaging is required.

<b>Golf Equipment</b>	
<b>Definition:</b>	1 golf bag including 14 clubs, 12 golf balls and 1 pair of golf shoes, max 20 kg.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior Request:</b>	Required at the time of reservation.
<b>Packaging:</b>	The golf bag itself is sufficient as a package.

<b>Scuba Diving Equipment</b>	
<b>Definition:</b>	One scuba tank (empty), one scuba regulator, on tank harness, one tank pressure gauge, one mask, two fins, one snorkel, one knife, one spear gun and one safety vest, max 20 kg.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Scuba tank must empty for carriage.

<b>Ski / Snowboard / Water Ski Equipment</b>	
<b>Definition:</b>	1 pair of snow skis, 1 pair of poles and 1 pair of boots, or 1 snowboard and 1 pair of boots, or 1 pair of standard water skis, or 1 slalom water ski including wakeboard.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	One 1 pair of equipment in each ski bag.

<b>Surfboarding, Kite Surfing Equipment</b>	
<b>Definition:</b>	1 surfboard.
<b>Allowance:</b>	NOT included in the free baggage allowance.



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<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Any recognized kit bag.

<b>Windsurf Equipment</b>	
<b>Definition:</b>	1 board, 1 mast sail and 1 boom.
<b>Allowance:</b>	NOT included in the free baggage allowance.
<b>Prior request:</b>	Required at the time of reservation.
<b>Packaging:</b>	Any recognized kit bag.
<b>Check-in:</b>	Passenger checks in the windsurfing equipment 2 hrs before departure and all stations involved are informed beforehand.

#### 1.10. Delayed, damaged or lost baggage

- If your checked baggage does not arrive on the same flight or it is damaged, please report about it immediately after the flight to the Lost & Found office at the airport of arrival. You will get a copy of Property Irregularity Report (PIR) in case of delay of your baggage, a copy of Damaged Property Report (DPR) in case of damage.
- When your delayed baggage will be located, you will be informed about it and offered to arrange the delivery time.
- A written complaint about damage to checked baggage has to be submitted to Small Planet Airlines at once when noticed and at the latest within seven (7) days from the receipt of the baggage.
- A written complaint about delayed baggage has to be submitted to Small Planet Airlines within twenty one (21) days from receipt of the baggage.
- You are required to submit the following documents together with the claim: copy of boarding pass, copy of ticket, copy of the baggage identification tag, copy of DPR or PIR and documents proving the value of damage, i.e. receipts of purchase of items, purchased due to luggage delay, list and documents providing the value of lost items.
- Claim must be submitted in writing within the indicated terms. Otherwise, i.e. not receiving the claim within the indicated terms, claims via the Small Planet Airlines are not possible.



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